



# Children's Wellbeing

## Case Management Reflection Tool

\*Please complete one per child

Organisations have a responsibility to respond to the safety and wellbeing needs of each child. Infants, children and young people are clients in their own right and are entitled to have their voices heard.

The intention of the Children's Wellbeing Case Management Reflection tool is to:

- prompt conversations focused on the needs of individual infants, children and young people
- guide and support reflective practice
- complement your agency's assessment forms
- support the formulation of specialised and individual case planning and ongoing engagement for each child
- be used as a case management and supervision tool to support best practice when working with children and their caregivers.
- support the MARAM Framework and the Information Sharing Schemes

Practitioners can use this form as a guiding resource to inform and support their ongoing assessments, case management and planning through conversations that represents the individual child's voice. The Children's Wellbeing Case Management Reflection Tool is intended to be reviewed and updated from the first point of contact with the infant, child and young person and their caregiver right through until case closure.

Name of Practitioner:

Date of initial assessment:

Date of Reviews:

### Child's Details

Given Name:

Family Name:

Gender:

DOB:

Identifies as:      Aboriginal      Torres Strait Islander      Neither

Country of Birth:      Year of Arrival:

Culturally and Linguistically Diverse:

Language at home:      Interpreter required:      Yes      No

Address:

Telephone:

School/Education:

Details:



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### Support Network or Ecogram/Genogram

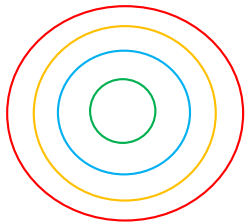
#### Support Network

**Green:** Name of the child and family members being supported?

**Blue:** Who is currently involved in supporting the family?

**Yellow:** Who is known to the family that could be drawn on for greater support?

**Red:** Who poses a risk to the child or family? Are there any supports that need to be informed or involved more?



#### Ecogram or Genogram:

### SAFETY

Family Violence	Considerations/Prompts
<p><i>What is the history and pattern of family violence?</i></p>	<p>Family violence includes: physical, emotional, sexual, verbal, psychological, social, financial, cultural and spiritual abuse</p> <p>How has the family violence uniquely impacted on the infant, child or young person? What are their vulnerabilities with regards to their age and developmental needs? How has the caregiver responded to these impacts?</p> <p>What are the protective factors that currently exist for the child that mitigate their risk of harm?</p> <p>Has the appropriate MARAM assessment been completed for the child?</p>
Safety Needs	
<p><i>Are there any immediate needs that are not being met for the child?*</i></p>	<p>Consider isolation, neglect, abuse (physical, emotional, spiritual, sexual, cultural), food security, clothing, emotional support, engagement with education</p> <p><b>*Are you required to share information about the safety of the child? Consider who this information needs to be shared with to ensure the ongoing safety of the child.</b></p>



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Statutory Interventions	
<i>Is there any Child Protection or legal involvement?</i>	<p>What were the concerns that led to their involvement?</p> <p>Has there been a past history of involvement with Child Protection or Out of Home Care?</p> <p>What have the child's experience of Child Protection involved? How does the child feel about the involvement?</p> <p>Is the child involved with Youth Justice?</p> <p>Are there legal or custody arrangements in place? Family Violence Intervention Order, Family Law, Child Protection Orders?</p> <p>What are the child's feelings regarding care arrangements?</p>
Family Risk Factors	
<i>Are there any other family risk factors or vulnerabilities?</i>	<p>Risk factors that may be present for the caregiver or child:</p> <ul style="list-style-type: none"><li>• Risk taking behaviour</li><li>• Child and parental conflict</li><li>• School avoidance</li><li>• Lack of family and community support</li><li>• Alcohol and Other Drugs use</li><li>• Mental Health</li><li>• Physical health</li><li>• Gambling</li><li>• Parenting capacity</li><li>• Unemployment</li><li>• Adolescent who uses violence in the home</li></ul> <p>What is the role of the person/people who choose to use violence in the child's life?</p> <p>Do I need a secondary consultation with a specialist?</p>
<i>What safety supports are currently in place for the child and family?</i>	
<i>Is there anything that the child needs to feel safe?</i>	



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ACTION PLAN		
What	Who	When

STABILITY	
<b>Housing</b>	<b>Considerations/Prompts</b>
<p><i>What are the child's current living and care arrangements?</i></p>	<p>Frequency or number of moves</p> <p>Security of housing, finances, food</p> <p>Appropriateness of housing and furniture eg: does the child have their own bedroom, are there overcrowding issues.</p> <p>Does the child live across more than one household?</p> <p>Is a service involved to support the child and family around housing? How is the child being supported?</p>
<b>Education</b>	
<p><i>What is the child's attendance and engagement with school, kindergarten or early learning?</i></p> <p><i>Details of Child's school:</i></p> <p><i>Contact person:</i></p>	<p>Is the child enrolled, attending and engaged?</p> <p>Are there any barriers to attending education? Eg. transport, behaviour</p> <p>How many schools has the child attended?</p> <p>How does the child interact with peers?</p> <p>Is the child achieving at an age appropriate level – physical and cognitive?</p> <p>How does the caregiver assist the child's learning and development?</p>
<b>Culture</b>	
<p><i>Does the family or child identify as Aboriginal or culturally and linguistically diverse?</i></p>	<p>What is the child's cultural background? What do you need to know to be culturally sensitive, informed and safe?</p> <p>Is the child supported to have a strong cultural connection?</p> <p>Is there a significant person or elder that can provide support or advice?</p> <p>How is the child &amp; family's connection to culture a strength? Would they like it to be strengthened?</p>







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<b>ACTION PLAN</b>		
What	Who	When

### ADDITIONAL NOTES



## CHECKLIST (please indicate where completed)

Has a MARAM Assessment been completed for the child?

Has a safety plan been completed that includes (where possible) discussions with the child?

Has information been shared or requested under the MARAM and Information Sharing Schemes?

Details of assessments, safety plans or information sharing/requests:

Date	Organisation	Practitioner Name	Details

Identify any risks to the child, family and practitioner below (including IVO's)

Details of risks identified
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Has the child been sighted, spoken to (where possible) and asked about at the most recent contact with the family?

Has a case plan been developed that responds to the individual needs of the child?

Have available support actions been completed where required:

Referrals to relevant services

Secondary consultation

Care team/case plan meeting

Other:

Details of support actions completed:

Date	Organisation	Practitioner Name	Details





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Have brokerage options been explored to support **the child?**

Family Violence Flexible Support Package

Camps, Sports and Excursions Fund

Homeless Children's Brokerage Program

Creating Connection and Education and Employment Pathways (CEEP)

State School Relief

Other program specific brokerage

Get Active Kids Vouchers

Other

### SERVICE LIST

Name of Agency	Name of Practitioner	Contact Details	Notes/Details of Support Provided

### SUPERVISION NOTES

### RESPONSE

ACTION PLAN		
What	Who	When